

**LIPPC Meeting
September 25, 2011
Charlotte Hobbs Memorial Library**

Attendance: Eddie Poliquin, Wes Huntress, Gene Spender, Dave Mills, Sue Hamlin, Diane Caracciolo, Marty Prox, and Tom Hughes

Secretary's Report: minutes from last meeting were not approved; some revisions are still necessary. Lou will send out amended minutes to the board for approval.

Treasurer's report - Ed Nista was not present but passed along that he met with Sherri at the Town office to sort out ledger accounts. Tom, Ed and Sherri will meet again next week. The budget is on target for this year.

New Business:

Financial Mgt Model: (see attachment A)

Tom Hughes presented the financial management model for Bob Drew who was unable to attend the meeting. The model addresses the current process for funds flow, which has gotten more complicated than anticipated and allows for too much potential error regarding how money comes into the committee.

Tom presented a model where all money (revenue and expenses) would flow through the treasurer first, checks would be made out to the Town of Lovell and all correspondence mailed to LIPPC P.O. Box 125 Center Lovell Maine 04016. The treasurer will submit all donations and bills to the Town who will make the deposits and write the checks to reimburse for expenses. The model will streamline the process and give people donating more confidence in where the money is going.

Gene Spender made a motion to implement the financial management model that was presented. A brief discussion followed, Sue Hamlin asked if Ed Nista will now pay the bills as they come in but that is not the case, the town will continue to be the only one with check writing ability. David Mills asked what checks and balances were in place for approval of invoices paid. It was stated that as invoices come in Ed Nista will approach the committee chair to make sure that the work conducted was adequate and that the amount billed is appropriate. Copies of contracts will also be given to Ed Nista so he is aware of the billing process. In addition, the CBI time sheets will go directly to Ed since they are a "bill". Marty Prox seconded the motion, all present were in favor.

Gene Spender made a motion to implement the financial management model immediately, Wes Huntress seconded the motion, all present were in favor.

Agenda for October Meeting: Committee chairs will all present pro's and con's for their committee for 2012.

Committee Reports:

CBI - Marty Prox - We are done with inspections for the year except for the 10/23 bass tournament. New LIPPC boat inspector on duty signs have given us great visibility. Marty presented the final data on inspections by location (see attachment B). To date, we have only used \$6,446 of the Town money committed to inspections, due to the success of finding volunteers,

donations and fundraising, that leaves a balance of \$8,554. Ed Poliquin raised a concern that there are still a lot of boats going in the lake which are now not being inspected.

Cushman Pond - Tom Hughes saw Doug Faley, one of the divers in Cushman, and reported details on the survey's performed this summer.

Survey 1: 2 plants embedded/1 floating - put in benthic barriers

Survey 2: 0 plants found

Survey 3: 1 plants found - new area

Education: Sue Hamlin - not too much going on this month - the education committee is in the process of putting together a budget and collecting unused Eyes on the Water books.

Grants: Ray Senecal - Nothing new - Gene, Marty, and Ray are pulling together updated information for the Ram Island Grant for the final report due October 11

Stewardship - Wes Huntress - in the process of putting together a book for potential stewards. He asked for help in recruiting future stewards. We will need to decide if we want to include Mill Pond, Little Moose Pond and Trout Lake in the program at a future meeting.

Volunteer Coordinator - Eddie Poliquin - not much going on - boat inspections are over. Would like to set a date to meet with the selectman to report on progress.

Local Rapid Response - Diane Caracciolo - Committee met this month and put together a draft that mirrors the 5 step DEP Rapid Response program. The draft has the DEP responsibilities for each week and how the Local Response can support them to meet their goals. After the draft is finalized, a copy will be sent to the committee for their feedback.

Boat Launch - Eddie Poliquin - Ralph Tedesco has donated 6 large signs for the ramps directing boaters to self inspect their boats when no inspector is on duty. He is in the process of getting 12 more small signs for the less frequently used ramps. We are going to send a thank you/ donation note to him and put the total \$ in the budget. Eddie got the support of the committee to go ahead and get the two swing gates installed at the public ramps this fall. He will report back to the committee about the cost. Wes Huntress said he will donate 1 gate as long as the second one gets installed as well. It was suggested that the sign on the gate include a line that says, "Approved by the Selectman". A small committee was set up to review all signage currently installed and to be purchased - Gene, Tom and Marty volunteered to do this.

IAP Survey - Gene Spender - the team is done with all lakes/ponds with the exception of Horseshoe Pond and Trout Lake which will be done Monday and the stream from Cushman which will be done on Tuesday. After that the survey will be complete. No Invasive's have been found. The next phase is to determine the best way to get the word out to the public, this will be discussed at the next meeting.

Meeting was adjourned at 9:05

Notes submitted by Diane Caracciolo